Subject code: **INT6029.DT**	**INFORMATION COMPETENCIES**	
Amount **5 ECTS**	Approximate amount: contact lessons: 28 hours of lectures and seminars independent work: 102 hours of independent work	Semester: Autumn
Objectives:	This course is designed to acquire knowledge and skills that will help students to understand the role of information in society; information use and search in the traditional and electronic environment The course aims to enable students to consider knowledge and skills of: ➢ the role of information mediation in society ➢ information sources and systems ➢ information need, search and retrieval ➢ evaluation of information ➢ use and communication of information	
Course description: (incl. description of the content of independent work in accordance with the determined amount of independent work)	The Module contains the following topics: Unit 1. Information and society. Information literacy, digital literacy, media literacy and data literacy. Unit 2. Information need. Information sources and systems. Unit 3. Information search: strategies and tools. Unit 4. Evaluation of information sources. Unit 5. Organization and retain of information. Bibliographic management tools: RefWorks, EndNote, Mendeley, Zotero. Unit 6. Use of information. Communication and ethical use of information. The Course contains individual assignments for each seminar. Individual assignments are presented and discussed at the seminars. Short reports are presented within the Folder "Assignments" in the virtual learning environment Moodle within each unit. The course contains one main individual assignment:	

	At the beginning of the cource each student chooses the topic by his/her own choice (recommended is the topic of student's own research or course work).	
	With completion of weekly assignments, students search, find, and evaluate the relevant information and material on the chosen topic.	
	Using thefound research articles and/or other materials students write a short review about newest directions of their research area.	
	The review must be completed by the end of the course, presentation at final seminar (14th December).	
Learning outcomes:	With successful completion of this course students will be able to: ➢ understand the importance of the role of information and knowledge mediation. ➢ search and organize information effectively and efficiently. ➢ Understand the information need and ascertain information sources ➢ find relevat information, analyze and evaluate information sources and information ➢ organize and use found information	
Form of evaluation:	Exam	
Lecturers:	Sigrid Mandre	
Title in Estonian:	Uurimisseminar infojuhtimises	
Prerequisite subjects:		
Compulsory literature:	Lloyd, A. (2009). Information Literacy Landscapes : Information Literacy in Education, Workplace and Everyday Contexts. Woodhead Publishing. Availability: ALTU Richardson, L- and McBryde-Wilding, H. (2009).	

	Information skills for education students/Lloyd Richardson and Heather McBryde-Wilding. Exeter (Devon) : Learning Matte. Availability: ALTU	
Replacement literature:		
Requirements for participating in studies and taking exams/assessments	The final grade in course Information Literacies consists of: ➢ a production of an individual assignment/the result of an individual assignment is review of the topic based on finded materials (50%) ➢ weekly assignments – preparation of short reports based on readings and practical work (25%) ➢ presentation of weekly assignments and contribution to the weekly discussions on the seminars (25%)	
Requirements for independent work	The course contains individual weekly assingnments based on reading and/or practical work. Main assignment is the outcome of completing weekly assignments. The final outcome is a review of student's research topic.	
Exam evaluation criteria or minimum level necessary to pass assessment	Main assignment: Review „New directions in ... (topic chosen by student)". Completing weekly assignments, presentations and active discussion at the seminars is the presumption of completing main assessment. Criteria of Assessment: „A" Information is relevant, detailed and accurate; key points are highlighted. Structure is logical and easy to follow. Students own opinions are presented. Exemplary use of academic referencing conventions „B" Information is relevant, detailed and accurate. Structure is logical. Good use of academic referencing conventions. „C" Generally accurate and relevant, but perhaps some gaps and/or irrelevant material. A reasonable attempt at using the conventions of academic referencing but some inconsistencies or errors.	

	„D" Information is presented with some significant gaps and/or errors. Inconsistencies or errors in use of academic referring conventions.	
Additional information on course content, division of course by topics, incl. times of contact lessons taking place in the form of seminar.	Dates and Topics The course is arranged in the following ways: **November 2nd** – Introduction to the course. *Lecture and seminar*: Information and society. Information literacy, digital literacy, data liteacy. **November 9th** – *Seminar*: Information and society (independent reading assignment). Discussion of the chosen topics of research. *Lecture*: Information need, information sources and systems **November 16th** – *Seminar*: The analysis of the information need on the topics chosen by students (presentations and discussion of the individual assignment). *Lecture*: Information search: strategies and tools. Practical work: reference question, information search **November 23rd** – *Seminar*: Information search and finding relevant information (presentations and discussion of the individual assignment). *Lecture*: Evaluation of information sources. **November 30th** – *Seminar*: Evaluation of information sources (presentations and discussion of the individual assignment). *Lecture*: Organization and retain of information. Bibliographic management tools: RefWorks, EndNote, Mendeley, Zotero. **December 7th** – *Seminar*: Organization and retain of information (presentations and discussion of the individual assignment). *Lecture*: Use of information. Communication and ethical use of information. **December 14th** – *Seminar*: Information use and communication (discussion). Presentations of the reviews, discussion. Conclusion of the course.	

Õppeainet kureeriv üksus:	Digitehnoloogiate Instituut

Kursuseprogrammi koostaja nimi:	Sigrid Mandre
Allkiri:	
Kuupäev:	1.09.2016

Kursuseprogramm registreeritud akadeemilises üksuses

Kuupäev

Õppetöö
koordinaator